Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
SGOD-2025- 0665

16 OCT 2025

To: (Through the Public Schools District Supervisors/ District In-Charge)
JANET P. SALDASAL- Sibulan CES, Sibulan District 1

PARTICIPATION TO THE PROFESSIONAL DEVELOPMENT PROGRAM "BUILDING TEACHER EXPERTISE: ENHANCING TEACHERS' COMPETENCE IN CONTENT & PEDAGOGY:

1. This office requests the above-mentioned personnel to participate in the **Professional Development Program "Building Teacher Expertise: Enhancing Teachers' Competence in Content and Pedagogy** on October 19-24, 2025 at NEAP NCR Marikina City.

2. Board and lodging expenses shall be charged to NEAP HRD funds, while travelling expenses shall be charged to Division MOOE (for Division personnel)/ Schol MOOE (for School personnel)/local funds, subject to the usual accounting and auditing rules and regulations.

3. This serves as **TRAVEL ORDER** for Division Personnel and School Heads, while School Heads will issue Travel Authority for School-Based Personnel.

4. For further queries, contact Ms. Iryll -SEPS of Human Resource Development Section (HRDS) through (035) 422-8511 or send a message to the DepEd NegOr HRDS Facebook page or accomplish the TA link: https://tinyurl.com/LUWAS2025.

5. For the information and compliance of all concerned.

By the Authority of the Schools Division Superintendent:

ROMEL VICTOR A. VILLAHERMOSA, MBA
OIC- Assistant Schools Division Superintendent
Office In-Charge

NCO/ EQA-RVAV/SGOD/RSP/imsm
October 16, 2025

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