Republic of the Philippines
Department of Education
NEGROS ISLAND REGION
Schools Division OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

14 OCT

DIVISION MEMORANDUM

OSDS-2025-0657

To: Promoted and Substitute Teachers (Please see attached file)
Thru: Public Schools District Supervisors/School Heads

SIGNING OF APPOINTMENTS (CS FORM NO. 33-B)

1. Pursuant to CSC MC No. 14, s. 2018 titled "Omnibus Rules on Appointment and other Human Resource Actions (ORAOHRA)", this office announces the signing of appointments to be facilitated by the Human Resource Management Unit (HRMU) at the Division Office.

2. All concerned teachers are hereby directed to strictly follow the scheduled date and time. (Please see attached list)

3. School Heads are advised to ensure uninterrupted classes by assigning teacher/s to take over classes temporarily.

4. Furthermore, school heads shall issue locator slip to the concerned teacher.

5. Immediate and wide dissemination of this memorandum is hereby desired.

NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
10/13/2025

NCO/EQA-RVAV/HRMU/JAD/emm
October 14, 2025

Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos. (035) 225-2838/225-2838/225-2376/422-764
Deped Tayo SDO Negros Oriental depednegor.net

NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE/S FOR THE SIGNING OF APPOINTMENTS
c/o HRMU- ARAMIE					
NOTE: PLS BRING SOFT COPY OF PDS (REVISED 2017)					
10/14/2025 (TUESDAY)					
1	MELIZA C. ENTEA ** NEW FORM 1 W/ SIGNED BY PSDS* ** Authenticated PRC License*	SUBSTITUTE	09/01/2025	ZAMBOANGUITA I	8:00 AM - 11:00 AM
2	NOEMI L. OPADA ** AUTHENTICATED PRC LICENSE*	SUBSTITUTE	09/01/2025	STA CATALINA III	
3	MONILIE O. TEFORA	SUBSTITUTE	09/15/2025	STA CATALINA I	
4	THERESA MAE M. CEPE ** NEW FORM 1 W/ SIGNED BY PSDS*	SUBSTITUTE	09/01/2025	VALENCIA	
5	CAMILA ROSE P. PARTOSA	SUBSTITUTE	09/01/2025	ZAMBOANGUITA II	
6	MANILYN H. HALAMAN ** NEW FORM 1 W/ SIGNED BY PSDS*	SUBSTITUTE	09/01/2025	STA CATALINA IV	
7	SHIELA B. BANQUERIGO	SUBSTITUTE	09/01/2025	SIBULAN I	
8	MARIFHEL M. REALINGO ** NEW FORM 1 W/ SIGNED BY PSDS*	SUBSTITUTE	09/01/2025	BACONG	
9	GILBERT T. MOJADO ** NEW FORM 1 W/ SIGNED BY PSDS*	SUBSTITUTE	09/01/2025	STA CATALINA I	

NO.	NAME	POSITION	DATE OF ISSUANCE	DISTRICT	SCHEDULE/S FOR THE SIGNING OF APPOINTMENTS
c/o HRMU- ARAMIE					
NOTE: PLS BRING SOFT COPY OF PDS (REVISED 2017)					
10/15/2025 (WEDNESDAY)					
1	LADELLE D. NUIQUE	TEACHER III	09/02/2025	STA CATALINA IV	8:00 AM - 11:00 AM
2	CARA ERICKA D. CUBA	TEACHER III	09/02/2025	STA CATALINA IV	
3					
4					

Note: Please bring the soft copy of your UPDATED PDS (most likely saved on a USB or send it to emmaida.saguran@deped.gov.ph) and a black/blue ballpen

October 15, 2025 at 8:00am to 11:00am c/o EMMAIDA B. SAGURAN				
NO.	NAME	DISTRICT	POSITION	REMARKS
1.	DONNA LEE A. ESTRABELA	LA LIBERTAD 2	SUB-TEACHER	PDS page 2
2.	CLAIRE A. ELNAS	DAUIN	SPST 1	PDS pages 1-3
3.	JOSIVEL A. JUANILLO	STA. CATALINA 1	TEACHER 2	NOA, 2 copies of FORM 1-old QS (T2-ACAD) signed by PSDS
4.	ROSELLE D. SEIT	NOHS	TEACHER 2	PDS pages 1-3, 2 copies of updated FORM 1-New QS (T2) signed by PSDS
5.	JESON N. TULBO	STA. CATALINA 1	TEACHER 3	PDS pages 1-3, 2 copies of updated FORM 1-New QS (T3) signed by PSDS
6.	SHELLA MAE E. JAPIN	MABINAY 3	TEACHER 2	PDS pages 1-3, contact #s of references, 2 copies of updated FORM 1-New QS (T2) signed by PSDS
7.	JOANNA A. SINCO	TAYASAN 1	TEACHER 2	2 passport size ID pictures
8.	JASON C. JAMANDRON	STA. CATALINA 3	TEACHER 2	PDS pages 1-2, authenticated PRC ID, 2 copies of updated FORM 1-New QS (T2-ACAD) signed by PSDS
9.	MICHEL S. GARCES	BINDOY 2	TEACHER 3	2 passport size ID pictures, contact # of ref., 2 copies of updated FORM 1-New QS (T3) signed by PSDS
10.	MARIALYN J. SEPULVIDA	STA. CATALINA 1	TEACHER 2	PDS pages 1-2

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October 16, 2025 at 8:00am to 11:00am c/o EMMAIDA B. SAGURAN				
NO.	NAME	DISTRICT	POSITION	REMARKS
1.	NANETTE T. GIRASOL	TAYASAN 2	T III	PDS pages 1-2, 2 copies of FORM 1 for T3 (old QS) signed by PSDS, Authenticated PRC ID
2.	JOANNIE Y. LAGUNERO	LA LIBERTAD 2	T III	PDS pages 1-2, 2 copies of FORM 1 for T3 (old QS) signed by PSDS
3.	MADILYN V. MISAL	LA LIBERTAD 2	T III	PDS pages 2-3, 2 copies of FORM 1 for T3 (old QS) signed by PSDS
4.	MA. CRIS A. MONTECINO	MABINAY 1	T II	PDS pages 1-2
5.	MERGIELYN A. OLANA	MANJUYOD 1	T III	PDS pages 1-2, 2 copies of FORM 1 for T3 (old QS) signed by PSDS, Authenticated PRC ID
6.	GERALDINE O. OLBEROS	BINDOY 2	T III	2 passport size ID pictures
7.	ARNEL R. OMANGAY	STA. CATALINA 3	T III	PDS pages 1-2, 2 copies of FORM 1 for T3 (old QS) signed by PSDS
8.	ROSALLY C. PIÑERO	JIMALALUD 2	T III	2 passport size ID pictures
9.	ARRAH M. POLOYAPOY	MABINAY 3	T III	2 passport size ID pictures
10.	WENALYN S. QUILIOPE	MABINAY 3	T III	
11.	PERLIN P. VILLACORTA	MABINAY 1	T III	PDS pages 1-2

NO.	NAME	POSITION TITLE	DATE OF ISSUANCE	STATION/ DISTRICT	DATE OF SIGNING
C/O MARNIE S. CABANO (1st Cong. & Mabinay Districts) 8:00 AM – 11:00 AM / 1:00 PM – 4:00 PM					
1	NECIE MAE G. DAQUIADO	SUBSTITUTE	9/29/2025	MABINAY III	OCT. 15-16, 2025
2	ANALYN R. TANQUINO	SUBSTITUTE	9/22/2025	MABINAY IV	OCT. 15-16, 2025
3	JULIE MAE T. AGUIRRE	SUBSTITUTE	9/22/2025	MABINAY IV	OCT. 15-16, 2025
4	FRANZ KATRINA B. BUQUIRAN	SUBSTITUTE	9/24/2025	MANJUYOD II	OCT. 15-16, 2025
5	JE ANN C. ARAPOC	SUBSTITUTE	9/22/2025	MANJUYOD II	OCT. 15-16, 2025
6	IREN M. CAROLLO	SUBSTITUTE	9/30/2025	BINDOY II	OCT. 15-16, 2025
7	NILA C. MANONGSONG	TEACHER III	9/1/2025	BINDOY II	OCT. 15-16, 2025
8	IVY ROSE D. LAZARO	M.T. I	9/1/2025	AYUNGON I	OCT. 15-16, 2025
9	ROGIELYN C. LUANG	SUBSTITUTE	9/22/2025	AYUNGON II	OCT. 15-16, 2025
10	DALYN H. BAHANDI	SUBSTITUTE	9/22/2025	AYUNGON II	OCT. 15-16, 2025
11	JENNY S. ALUNAN	SUBSTITUTE	9/23/2025	TAYASAN I	OCT. 15-16, 2025
12	ARIEL D. ARCAYA	TEACHER III	9/1/2025	JIMALALUD II	OCT. 15-16, 2025

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October 20, 2025 at 9:00am to 11:00am c/o EMMAIDA B. SAGURAN				
NO.	NAME	DISTRICT	POSITION	REMARKS
1.	MICHELLE GLEAN R. ABADA	MABINAY 3	T III	PDS pages 1-3
2.	MA. LUCILANE B. ACABAL	MABINAY 3	T III	PDS pages 1-2
3.	KARL MARK CALLOJELLAS	STA. CATALINA 3	T II	PDS pages 1-2, 2 references with contact #
4.	RANILLO M. CANOY	MABINAY 2	T III	PDS pages 1-3, 2 copies of FORM 1 for T3 (old QS) signed by PSDS
5.	PRINCESS NIÑA C. CODERA	MABINAY 1	T III	
6.	BRENNAN T. DE LA CRUZ	DAUIN	T III	PDS pages 1-2, 2 copies of FORM 1 for T3 (old QS) signed by PSDS
7.	CHRISTINE V. DEVERO	MABINAY 3	T III	2 passport size ID pictures
8.	MARESOL MARIE P. EPOGON	MABINAY 1	T III	2 copies of FORM 1 for T3 (old QS) signed by PSDS
9.	DAVE E. ESTRABELA	JIMALALUD 2	T III	PDS pages 1-2
10.	ROSELLE L. FULMARAN	SIBULAN 1	T III	PDS pages 1-2
11.	JELLY ANNE T. GAJELOMO	SIATON 1	T III	2 copies of FORM 1 for T3 (old QS) signed by PSDS